



MAURY COUNTY FAIR & EXPOSITION, INC.

Thursday, August 31 – Monday, September 4, 2023

www.MauryCountyFair.com

1018 Maury County Park Drive

Columbia, TN 38401

Outdoor Fairground Space Application

Non-Food Vendor Registration

By applying for a space, I am assuming all responsibility for all items and personnel working in my assigned area and will not hold the Maury County Fair & Exposition, Inc. Board, Maury County Parks & Recreation, or Maury County, TN liable for any damage to property, or theft, or personal injury or other accidents that may occur.

Business Name: _____ Website: _____

Owner _____

Address _____

Phone _____ Email _____

Outdoor Fairgrounds Space price is calculated as follows:

Non-Food Vendor (10' x10')

Space	\$150	Additional space is available at \$15 per linear ft.
*Electrical	\$ 25 (optional)	
Total	\$175	

*Electric hook-up is available on a first come/first serve basis. Note here AMP request: _____

A NON- refundable Security deposit of \$50 is required to reserve space for your unit. The security deposit will be deducted from the total cost. The balance is due prior to setting up for the Fair.

*** This is a rain or shine event. There will be NO refunds due to inclement weather.

Note: A photo of the vendor booth is requested to be attached with the completed registration

List below the products or information displayed at your booth and/or attach a detailed description or marketing brochure.

The Fair Board will accept completed registration forms and a \$50 security deposit through July 1, 2023. The Fair Board reserves the right to review and approve all registrations by July 25, 2023.

Please make checks payable to: MAURY COUNTY FAIR & EXPOSITION, INC. or MCF&E

Send fee to: Maury County Fair & Exposition, Inc.
1018 Maury County Park Drive
Columbia, TN 38401

Follow-up questions/comments should be emailed to Kevin Thompson at
klineman@bellsouth.net

**BY SUBMITTING THIS APPLICATION, YOU AGREE TO BE BOUND BY THE
FOLLOWING MCF&E POLICIES:**

Maury County Fair Policies & Procedures

CONTENT

The Maury County Fair is a family-oriented event. All vendor displays, items for sale, services or information provided by a vendor will be suitable for all audiences. Vendors will immediately remove any unsuitable materials or refrain from unsuitable activities when notified to do so by the chairman of the festival. Failure to do so will result in the immediate closing of the vendor's booth and the vendor's removal from the festival without refund.

CODE OF CONDUCT

The conduct of our vendors is a priority of the Maury County Fair and we appreciate your adherence to the policy below:

- NO promotion of product is permitted in walkways. Please remain in your booth
- NO profanity during the fair operation
- NO yelling, bickering, or fighting on the fair grounds
- Vendors are to be respectful of one another
- This is a fairground not a campground. Please dress appropriately for a family event
- All issues you may have with vendors or patrons are to be brought to the attention of the Fair Staff. We will review and implement actions as deemed appropriate by the Fair Board.

CANCELLATIONS / REFUNDS

The deadline for vendors to cancel their contract and obtain any refund is June 1, 2021. No refund will be paid to any vendor who cancels after the deadline. All cancellations before June 1, 2021 are subject to a 25% nonrefundable retainage. Notice of cancellation should be emailed to Kevin Thompson at klineman@bellsouth.net

SCREENING

Food vendors must provide their own appropriate screening where required and must abide by the "Requirements Regarding Food for Temporary Events" published by the Tennessee Department of Health (a copy of which is included in this packet).

PERMITS

Food Vendors are responsible for obtaining all permits necessary for their operation of their booth.

EQUIPMENT & SERVICES

Vendors are responsible for providing their own tent(s)/canopy, table(s), electricity, water or other item or service (unless otherwise agreed upon) needed for their operation.

PARKING

Maury County Fair & Exposition, Inc. (MCF&E) will provide all vendors with 1 (one) parking pass to park in the designated Vendor Parking Area. Vendors may park only in the location designated by MCF&E.

Parking adjacent to booth area is prohibited during Fair operations. Temporary Booth parking is permitted during non-fair hours for the purpose of stocking and re-stocking of booth supplies. Upon completion of this activity, the vehicle is to be returned to the designated Vendor Parking Area.

SET-UP / BREAK-DOWN

Vendors may begin set up on Wednesday, August 31 between the hours of 9am and 5pm. Vendors may break down after 9am on Tuesday, September 6, unless otherwise authorized.

BEFORE accessing Fair site on the first day, EACH vendor MUST:

- Check in at the Log Cabin in the front of Maury County Park
- Show proof of insurance (unless opting-in to Fair policy)
- Pick up a Vendor Packet

Vendor Packets include 1 parking pass and 2 vendor passes, booth assignment number, map and other necessary information.

Additional vendor passes are available for purchase @ \$5.00 per pass.

Our goal is for everyone to be successful and have an enjoyable Fair experience. Always keep in mind how you as a vendor present yourself reflects not only on you, but also the Maury County Fair. We want everyone to remember how great our Fair is and how great the Vendors we have are.

By signing below, you acknowledge that you have read and understand the above information and also **Attachment A** where applicable. You also acknowledge that you agree to abide by the above information/rules.

Business Name: _____ Date: _____

Owner: _____
 Print Name Signature