



MAURY COUNTY FAIR & EXPOSITION, INC.

Thursday Aug 31 - Monday Sept 4, 2023

www.MauryCountyFair.com

1018 Maury County Park Drive

Columbia, TN 38401

Outdoor Fairground Space Application

Food Vendor Registration

Business Name: _____ Website: _____

Owner _____

Address (Street) _____

City / State / Zip _____

Phone _____ Email _____

Outdoor Fairgrounds Space price is calculated as follows:

Standard Space (10ft x 20ft)	\$300	Additional Space is available at \$15 per linear ft.
* Electrical - Std 30 amp	\$ 25	Electrical needs over 30amp is an additional \$25
Total Standard set-up	\$325	

Note here. This is required information at time of application

AMP request: Std 30amp: _____ Other: _____ (please specify)

Space: Standard (10 ft x 20ft): _____ Other: _____ (please specify)

* Electric hook-up is available on a first come/first serve basis.

Cost:

Space \$ _____ Electrical \$ _____ Total \$ _____

A NON-refundable Security deposit of \$50 is required to reserve space for your unit. The security deposit will be deducted from the total cost. The balance will be due prior to setting up for the Fair.

*** This is a rain or shine event. There will be NO refunds due to inclement weather.

NOTE:

- **A photo of the vendor booth is requested to be attached or emailed with the completed registration.** Email address is below.
- **Menu items with prices are to be visible to our Fair patrons.**

List below the food products for sale and/or attach a menu of all products offered.

Describe your physical vendor unit and/or attach a photo of the unit. Will a standard space of 10ft x 20ft be utilized: Yes ___ NO ___ If NO, please state the space required ___ x ___

Is an approved Fire Suppression system incorporated with your unit? Yes: ___ No: ___

The Fair Board will accept completed registration forms and a \$50 security deposit through July 1, 2023. The Fair Board reserves the right to review and approve all registrations by July 20, 2023.

Please make checks payable to: MAURY COUNTY FAIR & EXPOSITION, INC. or MCF&E

Send fee to: Maury County Fair & Exposition, Inc.
1018 Maury County Park Drive
Columbia, TN 38401

Please review Attachment "A" for additional information accompanying this application. You will be solely responsible for ensuring that your concession operation conforms to these state requirements. Maury County Fair & Exposition Inc. will not be responsible for obtaining any required licenses or permits. Furthermore, Maury County Fair & Exposition Inc. is not responsible for the payment of any fees required for said licenses or permits.

Terms & Conditions

By applying for a space, I am assuming all responsibility for all items and personnel working in my assigned area and will not hold the Maury County Fair & Exposition, Inc. Board, Maury County Parks & Recreation, or Maury County, TN liable for any damage to property, or theft, or personal injury or other accidents that may occur.

INSURANCE

Contractor/Vendor will maintain throughout the Term of the contact the following insurance against liability arising out of their activities related to this agreement and the event:

(1) General Liability Insurance of no less than \$1,000,000 per occurrence and \$1,000,000 aggregate. The policy shall name the Maury County Fair & Exposition, Inc. and their agents and/or employees' as Additional Insured. The policy must also name the Maury County Fair & Exposition, Inc. as the Certificate Holder.

(2) Workers' Compensation insurance for all employees and volunteers as required by state law and policy information must be shown on the Certificate of Insurance.

If the Contractor is not required by local statute to maintain Worker's Compensation insurance coverage the Contractor explicitly agrees that it is the entire responsibility of the Contractor and not Maury County Fair & Exposition, Inc. to assume any liabilities or related expenses in any way related to work related injuries of employees, vendors, subcontractors, partners or associates (not including Maury County Fair & Exposition, Inc. employees) of the Contractor unless such injury is due to the sole negligence of Maury County Fair & Exposition, Inc. It is also agreed that in no circumstance are any employees, vendors, subcontractors, partners or associates of the Contractor ever to be deemed employees of Maury County Fair & Exposition, Inc. Contractor understands that it is beyond Maury County Fair & Exposition, Inc. reasonable ability to make a determination whether or not the Contractor is required to provide said worker's compensation insurance and that Maury County Fair & Exposition, Inc. is depending on Contractor to adhere to applicable worker's compensation insurance requirement laws.

(3) Auto Liability with a combined single limit of not less than \$1,000,000 for any owned, non-owned or hired vehicle used in connection with this agreement.

INDMENIFICATION

Contractor/Renter shall indemnify, defend and hold harmless Maury County Fair & Exposition, Inc. and/or it's respective officers, directors, employees, agents and representatives, from and against any and all third party claims, demands, actions, causes of action, fines, losses or damages whatsoever and any related cost and expense, including reasonable attorney fees arising out their activities and/or of any breach of this Agreement

Maury County Fair Policies & Procedures

CONTENT

The Maury County Fair is a family-oriented event. All vendor displays, items for sale, services or information provided by a vendor will be suitable for all audiences. Vendors will immediately remove any unsuitable materials or refrain from unsuitable activities when notified to do so by the chairman of the festival. Failure to do so will result in the immediate closing of the vendor's booth and the vendor's removal from the festival without refund.

CODE OF CONDUCT

The conduct of our vendors is a priority of the Maury County Fair and we appreciate your adherence to the policy below:

- NO promotion of product is permitted in walkways. Please remain in your booth
- NO profanity during the fair operation
- NO yelling, bickering, or fighting on the fair grounds
- Vendors are to be respectful of one another
- This is a fairground not a campground. Please dress appropriately for a family event
- All issues you may have with vendors or patrons are to be brought to the attention of the Fair Staff. We will review and implement actions as deemed appropriate by the Fair Board.

CANCELLATIONS / REFUNDS

The deadline for vendors to cancel their contract and obtain any refund is June 1, 2021. No refund will be paid to any vendor who cancels after the deadline. All cancellations before June 1, 2021 are subject to a 25% nonrefundable retainage. Notice of cancellation should be emailed to Kevin Thompson at klineman@bellsouth.net.

SCREENING

Food vendors must provide their own appropriate screening where required and must abide by the "Requirements Regarding Food for Temporary Events" published by the Tennessee Department of Health (a copy of which is included in this packet).

PERMITS

Food Vendors are responsible for obtaining all permits necessary for their operation of their booth.

EQUIPMENT & SERVICES

Vendors are responsible for providing their own self-contained unit including electricity, water or other item or service (unless otherwise agreed upon) needed for their operation.

PARKING

Maury County Fair & Exposition, Inc. (MCF&E) will provide all vendors with 1 (one) parking pass to park in the designated Vendor Parking Area. Vendors may park only in the location designated by MCF&E.

State of Tennessee
Food Handling Guidelines
Food Service establishment (Fairs & Special Events)

The following is a partial list of requirements and recommendations to be used for temporary food service establishments. This is only a guideline; refer to TN Department of Health Regulations for Food Service Establishments for a complete list of requirements.

Temporary events shall be worked on the opening day of the event, if possible.

DEFINITIONS:

1. Temporary food service establishments shall include but not limited to: tent, open booth, mobile type unit or permanent structure.
2. Temporary event is an event that is two or more days. People preparing or serving food to the public in the area of the event during any part of the event will be required to get a permit.
3. Potentially hazardous foods include but not limited to milk, meat, fish, poultry and egg products.
4. Non-hazardous foods are cotton candy, candied apples, etc.

REQUIREMENTS:

1. Outer openings in potentially hazardous food areas shall be protected:
 - A. Cookers with lids are acceptable.
 - B. Enclosed preparation areas for tents and open air booths are required.
 - C. Air screens are acceptable for small areas.
2. Potentially hazardous food shall be held at a temperature of **41 degrees or less or 140 degrees or more**. Approved facilities shall be provided to maintain product temperatures (cold and hot holding units.)
3. If packaged food is stored in ice, the ice container must be self-draining, with wastewater going into a container or area not creating other problems.
4. A hand washing facility shall be provided in food preparation area. Running warm water, soap and disposable towels shall be provided. (Warm water may be stored in a cooler with a spigot. Wastewater shall be disposed of in an approved system according to law. Handi-wipes shall be substituted only when no potentially hazardous foods are prepared or served.)
5. Personal Hygiene:
 - A. Food handlers must wash hands prior to starting work, after eating, drinking, or smoking, after using the restroom, after handling raw potentially hazardous foods, after handling garbage cans or dirty utensils, after handling money, etc.
 - B. All food handlers shall wear clean outer garments and persons with infections shall be prohibited from working.
 - C. No eating, drinking or smoking in the food preparation areas.
6. All food must be from an approved source. Evidence may be required.
7. Utensils must be sanitized. Wash in hot, soapy water, rinse and sanitize with an approved chemical (mix one-tablespoon of bleach to one gallon of water.) Three containers must be provided for this purpose.
8. Floors and ground surfaces must be protected to prevent accumulation of liquids (rubber mats, cardboard, etc.)
9. All food products and single service articles shall be stored 6 inches off the ground.
10. An adequate number of leak proof and insect proof garbage containers shall be provided and serviced as needed.